Gathering Around the Table

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Participant Outcomes

- Understand SPP/APR requirements for stakeholder engagement
- Gain ideas for expanding representation of diverse stakeholders
- Learn creative strategies for increasing stakeholder involvement and understanding
- Identify IDC resources to support stakeholder engagement

Agenda

- Introductions
- Review of the SPP/APR requirements for ongoing stakeholder engagement
- Expanding the Diversity of Your Stakeholder Group(s)
- Assisting Stakeholders with Understanding the SPP/APR
- Overview of IDC and other resources to support ongoing stakeholder engagement
- State sharing and discussion

SPP/APR Requirements for Ongoing Stakeholder Engagement

Requirements for State Descriptions of Stakeholder Engagement in the FFY 2021 SPP/APR

The introduction must include

- The mechanisms for soliciting broad stakeholder input on the state's targets in the SPP/APR

- Any subsequent revisions that the state has made to those targets

- A description of the development and implementation of Indicator 17, the State Systemic Improvement Plan (SSIP)

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Requirements for State Descriptions of Stakeholder Engagement in the FFY 2021 SPP/APR (cont.)

The introduction also must include

- The number of parent members participating in stakeholder meetings

- A description of how the state engaged parent members and individual parents in setting targets, analyzing data, developing improvement strategies, and evaluating progress
  - Parent members may include
    - State Advisory Panel
    - Parent Center staff
    - Parents from local and statewide advocacy and advisory committees
    - Individual parents

Requirements for State Descriptions of Stakeholder Engagement in the FFY 2021 SPP/APR (cont.)

The introduction also must include

- A description of the activities the state conducted to increase the capacity of diverse groups of parents to support the development and implementation of activities designed to improve outcomes for children with disabilities

- The mechanisms and timelines for soliciting public input for setting targets, analyzing data, developing improvement strategies, and evaluating progress

- The mechanisms and timelines for making the results of the target setting, data analysis, development of the improvement strategies, and evaluation available to the public

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FFY 2021 Measurement Table Language Clarification

- Indicators 8 & 14: In a state's analysis about the extent to which the response data are representative of the demographics, removed language about **considering** race/ethnicity and other demographics; now the state's analysis **must include** race/ethnicity and at least one other demographic category *approved through the stakeholder input process*

Source: *Part B State Performance Plan (SPP) and Annual Performance Report (APR) Part B Indicator Measurement Table: For Federal Fiscal Year (FFY) 2021 Submission.* Retrieved from https://sites.ed.gov/idea/files/2023_Part-B_SPP-APR_Measurement_Table.pdf.

SPP/APR Stakeholder Engagement

Stakeholder engagement should

- Involve a wide variety of stakeholders, including parents and families

- Be meaningful and authentic

- Be an **ongoing** process to keep stakeholders informed and get their input, feedback, and advice

Analysis of Stakeholder Input/Feedback Data

- Participation
  - Parent members
  - Demographics representation
  - Opportunity versus participation
  - What voices are still needed
- Content
  - Trends
  - Themes
  - Differences
  - What's missing

Benefits of Stakeholder Engagement

- Increases buy-in
- Identifies needs of state
- Leads to informed individuals and sharing of information
- Builds relationships and trust
- Builds increasing and lasting credibility
- Leads to improved decisionmaking
- Illuminates why this issue (SPP/APR) is important to stakeholders
- Cultivates the habit of collaboration
- Builds stakeholders' identity as collaborators

Reflection

- Did you receive feedback from OSEP during the clarification period that will affect ongoing stakeholder engagement?

- What strategies are you planning to keep stakeholders involved?
  - Informing them of OSEP feedback
  - Asking for their input on the 2023 submission to include
    - Analyzing data
    - Evaluating progress
    - Planning activities to improve indicator results

- What format of engaging stakeholders worked best for your state?

- How do you plan to continue to engage diverse groups of parents?

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Expanding the Diversity of Your Stakeholder Group(s)

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Stakeholders to Consider

Stakeholders may include

- State Advisory Panel (SAP) members
- Local special education directors or administrators
- Other state agency personnel
- Business/community representatives
- Parent Training and Information Center representatives
- Advocacy group members
- Students or former students
- Parents/family members
- Others?

Expanding Stakeholders

- Consider collaborating with technical assistance (TA) centers
- Determine strategies for gathering input from a broad group of stakeholders
  - One large group that addresses all indicators
  - Multiple groups that address all indicators
  - Groups set up by content and indicators
  - Existing stakeholder groups

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Expanding Stakeholders (cont.)

- Identify stakeholder groups, individuals, and role(s) you need
  - Determine the diverse parent groups and other groups that you need to consider
  - Identify parent members within each existing stakeholder group and solicit additional parents as needed
  - Review indicators and determine who might provide relevant and needed input and feedback (e.g., Indicator 6: preschool parent, Indicator 14: local business or chamber of commerce representative)

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Expanding Stakeholders (cont.)

- Levels of stakeholder engagement
  - Core team—work groups
  - Advisory
  - Larger stakeholder group
  - Extended partners

Expanding Stakeholders (cont.)

- Ensure all areas/roles are represented (i.e., ask who is not at the table?)

- Consider
  - Advocacy and parent groups of disability-specific areas
  - Educator groups
  - Community organizations
  - Existing stakeholder groups that can have an additional focus

Expanding Stakeholders (cont.)

- Ensure equity in representation, engagement, and access
  - Consider geographic location, gender, race/ethnicity, disability categories, age of children represented, socioeconomic and other factors
  - Make sure multiple ways to engage are available: written, oral, survey
  - Allow for virtual, face-to-face, or hybrid mechanisms to access the opportunities

Discussion—Share Examples of Strategies for Engagement

- Are there other stakeholders that you engage with?

- What are the strategies for engaging stakeholders you have used or are planning to use to ensure representativeness

- How are you reaching underrepresented parents?

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Assisting Stakeholders With Understanding the SPP/APR

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Understanding the SPP/APR Indicators and Targets

- Quick Reference Guides—Massachusetts

- Overarching Questions—Massachusetts

- Indicator Fact Sheets—Ohio
  https://education.ohio.gov/Topics/Special-Education/Special-Education-Indicator-Target-Setting

Understanding the SPP/APR Indicators and Targets—Activity

- Review the strategies used by some states at your table

- Discuss other methods for assisting stakeholders with understanding the SPP/APR and state targets

Decide on Communication Strategies

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Communicating Results of Input and Decisions

Pre-submission
• Determine communication strategy to follow up with stakeholders
• Provide summary of input, analysis, and state rationale for proposed target and other decisions
• Consider whether you need further public input, and develop mechanism and deadline (collect and analyze)

Post SPP/APR submission
• Communicate OSEP's response to proposed targets and the SPP/APR
• Address any OSEP-required actions if needed
• Determine communication method to inform stakeholders and public on progress toward targets

Communicating With Stakeholders

Informing
Sharing or disseminating information

Networking
Asking others what they think about this issue and listening to what they say

Collaborating
Working jointly with others toward a common goal

Transforming
Doing things the "partnership way" (consensus building)

Document Your Work With Stakeholders
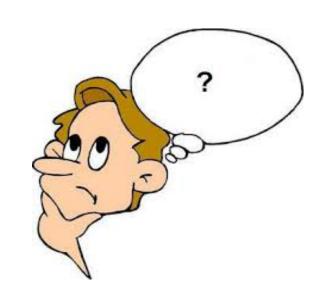
Documenting Stakeholder Participation and Input

Indicators addressed	Group or individual	Description	Roles represented	Contact person	Summary of input

FFY 2021 SPP/APR—Discussion

- How are you **continuing** to engage diverse groups of stakeholders in the work of each indicator?

- How are you **continuing** to document stakeholder engagement?

Resources to Support Stakeholder Engagement

New Resource

Building Your SPP/APR Stakeholder Engagement Plan: 10 Essential Questions

New interactive online version as well as the printable PDF

Building Your SPP/APR Stakeholder Engagement Plan: 10 Essential Questions

LET'S BEGIN   DETAILS ∨

Ask IDC

IDC is available to assist states with their stakeholder engagement process and other SPP/APR data needs

- Review presentations and materials

- Provide overview SPP/APR presentations

- Provide historical/institutional knowledge about the SPP/APR

- Build state staff SPP/APR capacity

- Facilitate groups as needed

- Provide tools and resources to support data visualization and data analysis

- Provide specific TA on an indicator(s)

- Address state-specific needs

IDC Tools

- *Indicator Organizer for Part B SPP/APR Stakeholder Involvement and Target Setting*

- *Building Your SPP/APR Stakeholder Engagement Plan: 10 Essential Questions* (PDF)

- *Navigating Uncharted Waters: Engaging Stakeholders in Part B Indicator 3 Baseline and Target Setting* (Customizable PowerPoint Presentation Template)

IDC SPP/APR Resources for FFY 2020–2025

- Templates for Part B SPP/APR Stakeholder Involvement and Target Setting

- *FFY 2020–2025 SPP/APR Stakeholder Requirements*

- *FFY 2020–25 Part B SPP/APR Changes at a Glance*

- *For FFY 2020 SPP/APR, What Data Will States Report?*

- Part B FFY 2020–2025 SPP/APR Indicator Cards

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Other Resources for Stakeholder Engagement

- OSEP SPP/APR Measurement Table and Instructions
- Other IDC resources
  - *Data Meeting Toolkit*
  - *Part B Indicator Data Display Wizard*
- Other TA center resources
  - *Leading by Convening Modules: A User Guide*
  - *Creating Authentic Partnerships with Historically Marginalized Families and Other Stakeholders: Embracing an Equity Mindset*

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