Comprehensive IDC Part B Tool & Product List

Tool/product	Description
Data analysis	
Data Meeting Toolkit	This suite of tools can guide conversation around data and support databased decisionmaking. The toolkit provides resources to support success before, during, and after data meetings.
IDEA Data Quality: Outlier Analyses Tools	This suite of tools includes the *IDEA Data Quality: Outlier Analyses Tool* and the *Outlier Analyses: Step-by-Step* Guide. State personnel responsible for the IDEA 618 and 616 data can use the guide and the Excel tool to conduct outlier analyses with their local data.
Data processes	
LEA Data Processes Toolkit	This toolkit contains customizable protocols that states can use when working with their local education agencies (LEAs) to help them clearly define and document IDEA data collection processes. Documentation helps LEAs collect and report comprehensive, high-quality data and ensure they report data accurately and in a timely fashion to improve decisionmaking about children and youth with disabilities.
SEA Data Processes Toolkit	This toolkit contains protocol templates that states can use to document all state-level IDEA data collection and reporting procedures and activities. Completing protocols for all data collections can help states establish a well-managed process for data collection, analysis, and reporting.
SPP/APR Tasks and Timelines	The *SPP/APR Tasks and Timelines* helps states implement changes required for the new FFY 2020–25 SPP/APR data collection. The resource outlines tasks and activities states should consider for the winter, spring, summer, and fall seasons of 2021.

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Tool/product	Description
Data reporting	
FFY 2020 – 2025 SPP/APR Resources at-a-glance **NEW**	This is a complete list of resources from OSEP and IDC that states can use to support their understanding and actions related to the FFY 2020 – 2025 Part B SPP/APR.
Graduation Rate and Dropout Rate: Indicators 1 and 2 Measurement Changes from FFY 2019 to FFY 2020-2025 **NEW**	This resource focuses on recent changes in the data sources and measurements of Part B Indicators 1 and 2. It offers a side-by-side comparison of the SPP/APR Part B Indicator measurement tables for FFY 2019 and FFY 2020–2025 to highlight relevant differences in SPP/APR reporting of graduation rate and dropout rate. The resource specifically addresses the treatment of "alternate diploma" in the new calculation.
Graduation Rate (Indicator 1) and Dropout Rate (Indicator 2) Calculator **NEW**	This tool calculates graduation and dropout rates using the 618 Exiting data, as OSEP will require for the FFY 2020- 2025 SPP/APR.
Statewide Assessment: Indicator 3 Measurement Changes from FFY2019 to FFY 2020-2025 **NEW**	This resource describes new reporting requirements and measurement changes to Part B SPP/APR Indicator 3. The resource offers a side-by-side comparison of the SPP/APR Part B indicator measurement tables for FFY 2019 and FFY 2020–2025 to highlight relevant differences in SPP/APR reporting of Indicator 3.
618 Data Collection Calendar	This calendar outlines monthly tasks and activities for 618 data collection reports to help states submit timely, accurate, and complete data. Activities for each data collection report may address upcoming data submissions or previous data submissions for individual months, helping states effectively plan for their 618 data collection reports.
618 Data Collection Calendar At-A-Glance	The *618 Data Collection Calendar At-A-Glance* details tasks and activities for the annual 618 data collection reports, broken out by month. The resource accompanies the more robust *618 Data Collection Calendar* and provides an at-a-glance quick look at task due dates and timelines for states as they plan for submissions of timely and accurate 618 data collections.
The Assessment Data Journey: Are We There Yet?	This suite of four resources can help states navigate the long and complicated process related to Part B Indicator 3 data. The process begins when a student is registered as a test-taker in a state assessment system and ends with public reporting via the State Performance Plan/Annual Performance Report (SPP/APR).

Tool/product	Description
Data reporting (cont.)	
IDEA Part B Indicator 12 Transition Template: Calculating Data Worksheet	State education agencies (SEAs) and local education agencies (LEAs) can use this data template to see in real time the percentages of their children ages 3–5 in the transition reporting categories.
IDEA Section 618 Public Reporting Data Element Checklist - Part B	States can use these interactive checklists to meet IDEA Section 618 public reporting requirements by enumerating data collections and the specific subgroups by which they are required to publicly report the data.
Section 618 Public Reporting Requirements	This infographic provides an overview of the public reporting requirements for IDEA Section 618 and processes for fulfilling the requirements.
Data requirements	
Interactive Public Reporting Engine	This tool uses the IDEA Section 618 data states submit to OSEP to create easy-to-read charts and graphs. This tool provides an interactive way for states to meet federally mandated IDEA data public reporting requirements.
Quick References for IDEA Part B Data	These references contain basic information about IDEA Part B data collections, data systems, and how to access resources for IDEA data.
Data submission	
LEA ED*Facts* Edit Check Tools **NEW**	These tools allow states to identify potential errors for LEA-level IDEA data files. Available edit check tools include (1) *LEA ED*Facts *Edit Check and Data Display Tool – IDEA School Age Child Count* (FS002), (2) *LEA ED*Facts *Edit Check and Data Display Tool – IDEA Early Childhood Child Count* (FS089), and (3) *LEA ED*Facts *Edit Check and Data Display Tool – IDEA Exiting* (FS009).
618 Data Pre-submission Edit Check Tools	These tools help states in preparing their Part B data submissions, including identifying potential edit check errors or errors in subtotals or totals, prior to Office of Special Education Programs (OSEP) submission.

Tool/product	Description
Data submission (cont.)	
Enhanced Pre-submission Edit Check Tools for IDEA 618 Part B Data	This suite of tools helps states prepare their Part B data submissions. The five tools in the suite include (1) _Enhanced Pre-submission Edit Check Tool for IDEA 618 Discipline Data_, (2) _Enhanced Pre-submission Edit Check Tool for IDEA 618 Part B Personnel Data_, (3) _Enhanced Pre-submission Edit Check Tool for IDEA 618 Part B Exiting Data_, (4) _Enhanced Pre-submission Edit Check Tool for IDEA 618 Part B (FS089) Ages 3–5 Child Count and Educational Environment Data_, and (5) _Enhanced Pre-submission Edit Check Tool for IDEA 618 Part B (FS002) Ages 6–21 Child Count and Educational Environment Data_.
Data system	
IDEA Data Center Part B Data System Framework	This resource is an overarching structure designed to support state education agency (SEA) staff responsible for working with and responding to IDEA Part B requirements related to the collection, analysis, use, and reporting of high-quality special education data.
The Importance of High-Quality Data and the Role of Business Rules	This instructional video provides a brief introduction to the concept of using business rules to promote and support the collection of high-quality data within state and local systems for IDEA Part B.
Working Principles of High-Quality IDEA Data	This interactive resource displays the different components of high-quality data.
Discipline	
EDFacts IDEA Discipline Data Infographic	This infographic provides information about the ED*Facts* files states use to submit IDEA discipline data to the Office of Special Education Programs (OSEP).
IDEA Part B Discipline Data Collection Questions and Answers	This document assists states with the collection of data on children with disabilities served under IDEA who were subject to disciplinary removal.
Measuring Significant Discrepancy: An Indicator B4 Technical Assistance Guide	This resource describes the methods a state might use to appropriately determine which of its local education agencies (LEAs) has a significant discrepancy (including a significant discrepancy by race or ethnicity) in the rates of out-of-school suspensions and expulsions totaling greater than 10 days for children with disabilities.

Tool/product	Description
Disproportionality and equity	
Data Sources for Calculating Significant Disproportionality	This tool provides a summary of the data states need to calculate significant disproportionality in the areas of identification, placement, and discipline.
Equity Requirements in IDEA	This table details key areas such as methodology, data sources, and reporting considerations for each of the three equity requirements in IDEA.
Examining Representation: Over, Under, or Both?	This resource defines overrepresentation and three related terms: over-identification, under-identification, and underrepresentation.
Methods for Assessing Racial/Ethnic Disproportionality in Special Education, A Technical Assistance Guide (Revised)	This resource describes the more common methods for calculating racial/ethnic disproportionality in special education.
SEA Data Processes Toolkit: Significant Disproportionality Protocol	This protocol allows states to document all of their processes for significant disproportionality, including definitions and methodology; timelines; data collection, preparation, and analysis; local education agency (LEA) notifications, identification of contributing factors, and Comprehensive Coordinated Early Intervening Services (CCEIS). The protocol is one of the customizable protocols within the *SEA Data Processes Toolkit*.
Spreadsheet Application for Calculating Disproportionality Measures and User's Guide for Spreadsheet Application for Calculating Disproportionality Measures (Revised)	This Excel spreadsheet application and user's guide are tools to aid states in their assessment of racial/ethnic disproportionality.
Success Gaps Rubric: Addressing Equity, Inclusion, and Opportunity	Schools or districts can use this rubric to address success gaps, such as gaps in test scores or graduation rates between students with disabilities and other students, that exist among groups of their students.
Success Gaps Toolkit: Addressing Equity, Inclusion, and Opportunity	Schools and districts can use the materials and resources in the toolkit to conduct a root cause analysis and make a plan for reducing success gaps.

Tool/product	Description
MOE and CEIS	
618 Data Pre-submission Edit Check Tool - Part B MOE and CEIS	This tool helps states prepare their Part B Maintenance of Effort (MOE) and Coordinated Early Intervening Services (CEIS) data submission.
Collecting and Reporting the New Data Elements Related to the Local Education Agency Maintenance of Effort Provisions	This resource discusses each of the four new data elements the Office of Special Education Programs (OSEP) added related to the local education agency (LEA) Maintenance of Effort (MOE) provisions of IDEA in the MOE Reduction and Coordinated Early Intervening Services (CEIS) data collection. The resource provides additional support and assistance as states prepare to collect and submit these data.
A Comparison of Mandatory Comprehensive Coordinated Early Intervening Services (CCEIS) and Voluntary Coordinated Early Intervening Services (CEIS)	This resource outlines the differences between Comprehensive Coordinated Early Intervening Services (CCEIS) and voluntary CEIS.
Maintenance of Effort (MOE) Reduction Eligibility Decision Tree and Worksheets	This resource guides state education agencies (SEAs) and local education agencies/education service agencies (LEAs/ESAs) through a series of questions to determine an LEA's/ESA's eligibility to reduce Maintenance of Effort (MOE).
Maintenance of Effort (MOE) Reduction Eligibility Worksheets	These worksheets include two documents to assist state education agencies (SEAs) and local education agencies/education service agencies (LEAs/ESAs) with Maintenance of Effort (MOE) reduction.
Navigating Coordinated Early Intervening Services (CEIS) Frequently Asked Questions (FAQ)	This frequently asked questions (FAQ) resource focuses on helping state education agencies (SEAs) and local education agencies (LEAs) understand Coordinated Early Intervening Services (CEIS) and its reporting requirements.
Navigating Coordinated Early Intervening Services (CEIS) White Paper	This document focuses on helping state education agencies (SEAs) and local education agencies (LEAs) to better understand Coordinated Early Intervening Services (CEIS) and its reporting requirements.
Using the Coordinated Early Intervening Services (CEIS) Fiscal and Student Data Tracker Tools	This resource is a set of three tools state education agencies (SEAs) can use with their districts, schools, and providers to assist them in tracking the finances, services, and student data associated with Coordinated Early Intervening Services (CEIS).

Tool/product	Description
Privacy and confidentiality	
IDEA Part B Confidentiality Checklist	State and local agencies can use this tool to identify what actions, policies, and procedures they may need to take or implement to meet confidentiality provisions outlined in IDEA Part B 20 U.S.C. 1400.
Privacy Resources for IDEA	This tool provides a list of privacy resources for IDEA.
SSIP	
Considerations for Making Changes to SIMR Baseline and Targets	This white paper outlines factors for Part B and Part C state agencies to consider when revising State-Identified Measurable Result (SIMR) baselines or targets.
A Guide to SSIP Evaluation Planning	This guide describes key steps for developing a well-thought-out plan for evaluating a State Systemic Improvement Plan (SSIP).
Operationalizing Your SSIP Evaluation: A Self-Assessment Tool	This interactive self-assessment tool leads those within a state responsible for implementing the State Systemic Improvement Plan (SSIP) evaluation through the process of operationalizing their SSIP evaluation plan in tandem with implementation efforts.
Using a Theory of Action to Develop Performance Indicators to Measure Progress Toward a SiMR	This white paper offers an approach for using a theory of action as an outline to develop the State Systemic Improvement Plan (SSIP) Phase II evaluation questions and plan that will guide the SSIP work in Phase III and beyond.