## Corresponding Worksheets

### SSIP Evaluation Worksheet 1: Definitions

| **Term** | **Definition** |
| --- | --- |
| Theory of action | An illustration of a program that starts with a vision statement and presents, through if-then statements, a series of strategies that will result in the accomplishment of the vision. |
| Logic model | A graphical representation that puts specificity to a theory of action by showing components that are systematically connected to accomplish desired results. A **Logic Model for Evaluation** depicts the key activities, countable outputs, and measurable outcomes on which an evaluation will focus. |
| Inputs | Resources that go into the program   |  |  | | --- | --- | | * Fiscal and other investments | * Stakeholders | | * Project staff | * Technology | | * Organizational partners | * Evidence-based practices related to intervention and implementation |   Examples: Combining initiative with SPDG, Using internal department evaluation specialist |
| Strategies | Broad approaches to realizing the theory of action and addressing the goals   |  |  | | --- | --- | | * Infrastructure development | * Scale-up and sustainability | | * Improvement in practices | * Analysis and reporting |   Example: Implementation of evidence-based literacy practices using the Reading at School and Home program |
| Activities | Specific actions that implement strategies   * Actionable plans based on the program’s theory of action * Flesh out strategies through concrete events and products   Example: Establish family partnerships to support student literacy |
| Outputs | Immediate results of the project activities   |  |  | | --- | --- | | * Project accomplishments | * Description and number of intervention products/events | | * Customer contacts with products and events | * Reports of implementation and results | | * Fidelity of implementation of activities |  |   Examples: 3 trainings were held, 107 educators attended the trainings |

### SSIP Evaluation Worksheet 1: Definitions (continued)

| **Term** | **Definition** |
| --- | --- |
| Short-term outcomes | Direct results of the activities and their outputs   * What participants learn as a result of outputs * What awareness, attitudes, or skills participants develop   Example: Parents learn how to monitor their child’s reading |
| Intermediate outcomes | Changes in the actions or behaviors based on knowledge or skills acquired through outputs   * Changes in adult actions or behaviors based on knowledge or skills acquired * Fidelity of the intervention * Improved organizational functioning * Improved infrastructure and system functioning   Example: Increase in number of times parents read with their children |
| Long-term outcomes | The results that fulfill the SSIP’s goals   * Broadest program outcomes * Results that fulfill the project’s goals * Impact on children or youth with disabilities or their families * Program scale-up and sustainability   Example: Increase in student literacy levels |
| Performance indicators | Statement that shows that an outcome is being partially or totally achieved   * Specific, observable, and measurable piece of information * Concrete evidence that the program has had an impact on a desired outcome * Evidence can be qualitative or quantitative * Usually begins with words such as number of, percent of, ratio of, proportion of, mean, or similar phrases   Examples: 95 percent of teachers measure student reading progress twice a week using (name the measure), 90 percent of families adopt at least one in-home approach to read to their child |

### SSIP Evaluation Worksheet 2: Logic Model-Chart Format

**SiMR**:

| **Inputs** | **Strategies/activities** | **Outputs** | **Outcomes** |
| --- | --- | --- | --- |
| 1.  2.  3.  4. | **A.**  **(1)**  **(2)**  **(3)** |  | **Short-term:**      **Intermediate:**  **Long-term:** |
| **B.**  **(4)**  **(5)**  **(6)**  **(7)**  **(8)**  **(9)** |  |
| **C.**  **(10)**  **(11)** |  |
| **D.**  **(12)**  **(13)**  **(14)** |  |
| **E.**  **(15)**  **(16)**  **(17)**  **(18)**  **(19)** |  |

### SSIP Evaluation Worksheet 3: Logic Model-Graphical Format (No Arrows)

SiMR

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| --- |
|  |

Long-term

Outcomes

Short-term

Intermediate

Outputs

Inputs

Strategies/activities

C.

B.

E.

D.

A.



### SSIP Evaluation Worksheet 4: Logic Model-Graphical Format (Illustrating the Use of Arrows)

SiMR

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Long-term

Outcomes

Short-term

Intermediate

Outputs

Inputs

Strategies/activities

C.

B.

E.

D.

A.



### SSIP Evaluation Worksheet 5: Outcomes in Relation to Evaluation Questions

| **Strategies/activities** | **Outputs** | **Outcomes** | **Evaluation questions** |
| --- | --- | --- | --- |
| A. |  | **Short-term** |  |
|  | **A1.** |
|  | **A2.** |
|  | **A3.** |
|  |  |
| **Intermediate** |  |
|  | **A4.** |
|  | **A5.** |
|  | **A6.** |
| **Long-term** |  |
|  | **A7.** |
|  | **A8.** |
|  |  |
| B. |  | **Short-term** |  |
|  | **B1.** |
|  | **B2.** |
|  | **B3.** |
| **Intermediate** |  |
|  | **B4.** |
|  | **B5.** |
|  | **B6.** |
|  | **B7.** |

### SSIP Evaluation Worksheet 5: Outcomes in Relation to Evaluation Questions (continued)

|  |  |  |  |
| --- | --- | --- | --- |
| **Strategies/activities** | **Outputs** | **Outcomes** | **Evaluation questions** |
| B. |  | **Long-term** |  |
|  | **B8.** |
|  | **B9.** |
|  |  |
| C. |  | **Short-term** |  |
|  | **C1.** |
|  | **C2.** |
|  | **C3.** |
|  | **C4.** |
| **Intermediate** |  |
|  | **C5.** |
|  | **C6.** |
|  | **C7.** |
| **Long-term** |  |
|  | **C8.** |
|  | **C9.** |
|  | **C10.** |

### SSIP Evaluation Worksheet 6: Outcomes by Evaluation Question and Performance Indicator

|  |  |  |
| --- | --- | --- |
| **Outcome**  **(Short-term, intermediate, long-term)** | **Evaluation question** | **Performance indicator** |
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### SIPP Evaluation Worksheet 7: Evaluation Questions in Relation to Performance Indicators, Comparisons Planned, and Evaluation Design

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Evaluation question** | **Performance indicator** | **Comparisons planned** | | | | | | | | | | | **Related evaluation design** | | | | | | | | |
| **Performance relative to other** | | | | | | **Change over time** | | | | |
| **Objective standard** | **Comparison group—convenience** | **Comparison group—matched** | **Comparison group—randomized** | **Comparison only to self (individual or group)** | **Other: \_\_\_\_\_\_\_\_\_\_\_\_** | **Pre-post** | **Longitudinal** | **Single case** | **None (post measure only)** | **Other: \_\_\_\_\_\_\_\_\_\_\_\_** | **Pre-post w/comparison group** | **Longitudinal w/comparison group** | **Pre-post w/o comparison group** | **Longitudinal w/o comparison group** | **Single case** | **Post only w/comparison group** | **Comparison to standard** | **Other: \_\_\_\_\_\_\_\_\_\_\_\_** |
| **A1.** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **A2.** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **B1.** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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### SIPP Evaluation Worksheet 8: Evaluation Questions in Relation to Performance Indicators, Evaluation Design, Data Collection Method, and Tools

| **Evaluation question** | **Performance indicator** | **Evaluation design** | **Data collection method** | **Data collection tools**  **(instrument/protocol)** |
| --- | --- | --- | --- | --- |
| **A1.** |  |  |  |  |
|  |  |  |  |
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| **A2.** |  |  |  |  |
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| **B1.** |  |  |  |  |
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### SSIP Evaluation Worksheet 9: Evaluation Data Collection Schedule

| **Evaluation question #** | **Instrument/protocol** | **Status of instrument/ protocol:**  **E=exists**  **UD=under development**  **TBD=to be developed** | **Frequency of collection** | **First data collection** | **Additional data collections** |
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### SSIP Evaluation Worksheet 10: Evaluation Analysis Plans by Evaluation Question, Performance Indicator, and Instrument

| **Evaluation question #** | **Performance indicator** | **Data collection tool (instrument/protocol)** | **Planned analysis** |
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### SSIP Evaluation Worksheet 11: Plan for Data Use and Dissemination by Analysis Results

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| --- | --- | --- | --- |
| Planned analysis | Process for use for program improvement | Possible implications for ongoing evaluation | Plans for disseminating results to stakeholders |
| A1. |  |  |  |
| A2. |  |  |  |
| B1. |  |  |  |