

Writing Your FFY 2019 SSIP: Continuity and Change

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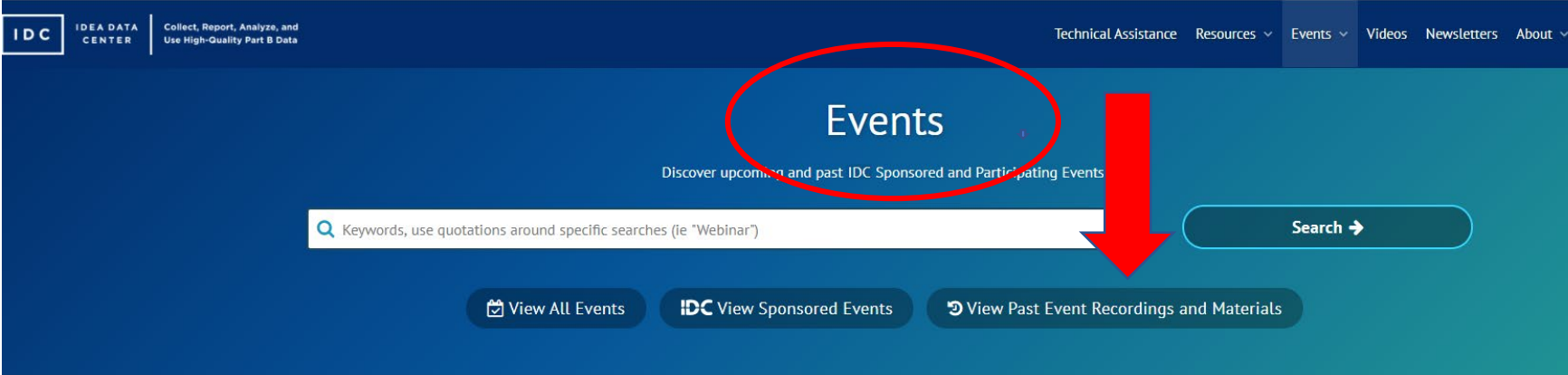
Audience Poll

- Please answer in the Chat box
- *How long have you been involved with the State Systemic Improvement Plan (SSIP)?*
 1. New to SSIP Reporting
 2. Two to 3 years
 3. More than 3 years

Webinar Logistics

- Welcome and thank you for joining us
- We are recording this webinar
- Slides and recording from this presentation will be available on the IDC website
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IDC IDEA DATA CENTER Collect, Report, Analyze, and Use High-Quality Part B Data


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Upcoming Events

NOV 30	NRCEC 2020
JAN 21	The Division for Early Childhood's 36th Annual International Conference
OCT 27	CADRE's 8th National Symposium on Dispute Resolution in Special Education

Where to Find Webinar Slides and Recording

3:00 PM - 4:00 PM on December 3, 2020

Writing an Effective FFY 2019 State Performance Plan/Annual Performance Report

Webinar | Online

Experienced IDC staff guided states through the process of State Performance Plan/Annual Performance Report writing. Presenters detailed guidance OSEP provided for the reporting process and drew upon their years of experience to provide helpful tips that have proven effective for other states. Participants also heard about common issues or pitfalls in report writing and how to find solutions prior to submitting their reports. Presenters shared effective and complete writing samples along with less effective samples. Staff from North Carolina shared the state's writing experiences and lessons learned.

Materials

Uploaded

Writing an Effective FFY2019 State Performance Plan with data PDF

Topics

State Performance Plan - SPP and Annual Performance Report - APR



YouTube Recording!

PRESENTERS

Nancy O'Hara

Chris Thacker

EVENT LOCATION

United States

Agenda

- Important content to include in the SSIP report
- FFY 2019 reporting requirements and options, including a new template
- One state's process for writing the SSIP
- IDC technical assistance to support SSIP reporting
- Feedback on today's webinar

Participant Outcomes

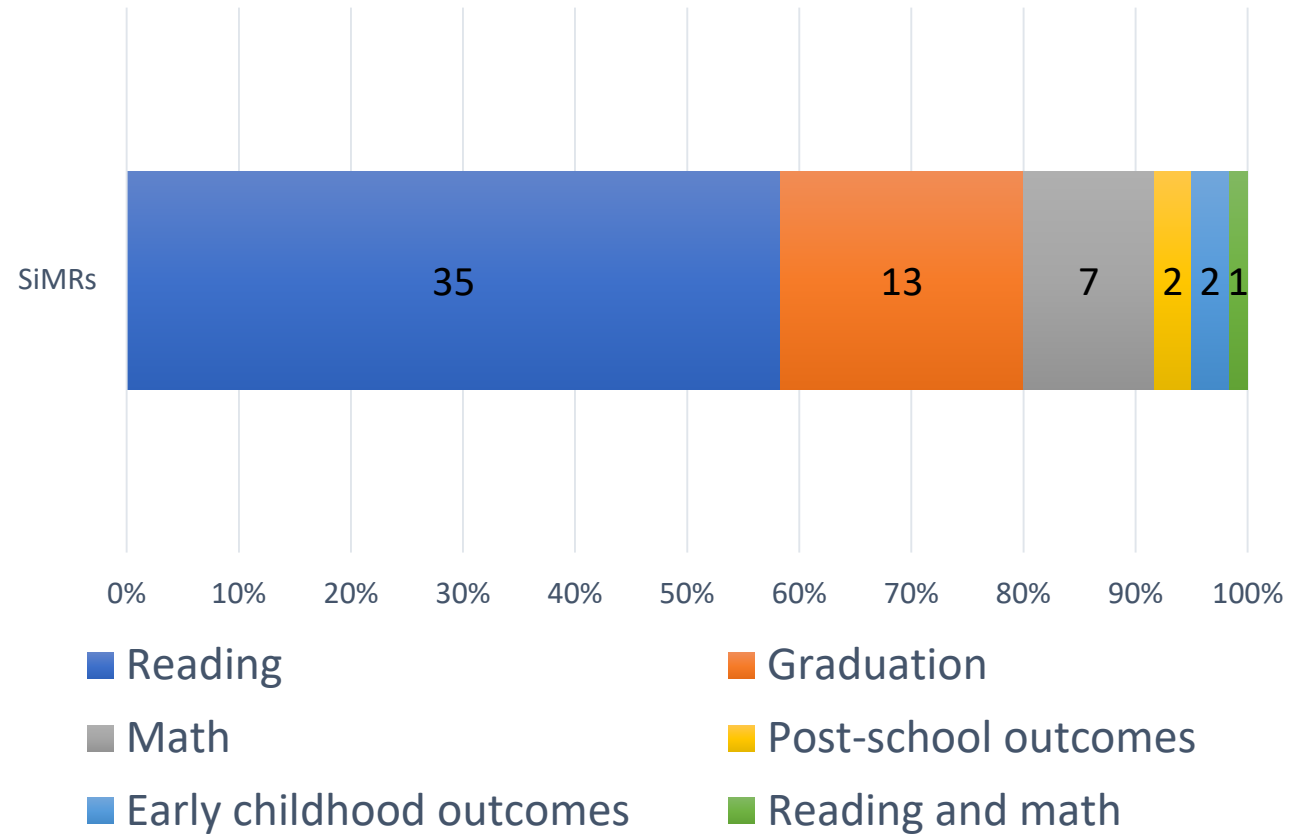
Increased knowledge about

- What to include in an effective SSIP report
- Reporting options and requirements for the April 2021 SSIP submission
- IDC SSIP technical assistance opportunities

What Is the SSIP?

- A “comprehensive, ambitious, yet achievable multi-year plan for improving results for children with disabilities”
- Part of Results-Driven Accountability emphasis on results
- Opportunity for states to focus on a specific outcome for students with disabilities
- Stakeholder involvement across three phases

State-identified Measurable Result (SiMR)



SSIP Phases

Phase I— Analysis (2015)

Data Analysis

Infrastructure Analysis

SiMR

Coherent Improvement
Strategies

Theory of Action

Phase II— Multi-Year Plan (2016)

Infrastructure
Development

Support Implementing
Evidence Based Practices

Evaluation Plan

Phase III— Implementation and Evaluation (2017-2025)

Results of Ongoing
Evaluation

Extent of Progress

Revisions to the Plan

Dynamic Aspect of the SSIP

- States may continue to refine SSIPs throughout implementation, including changes to:
 - Improvement strategies/activities
 - Evaluation activities
 - SiMR focus, baseline data, or targets
 - Theory of action
- Changes should be based on data and stakeholder involvement

Focus of the FFY 2019 SSIP Report

- FFY2019 SiMR data and SSIP activities and evaluation results that have occurred since the state last reported in the April 2020 submission
- Specific content required to complete Year 5 of Phase III and updates to previous Phase I, II, and III submissions

Required Content of the FFY 2019 SSIP Report

Continued alignment to the [*Part B SPP/APR Measurement Table*](#)

- Data Analysis
- Phase III Implementation, Analysis, and Evaluation
- Stakeholder Engagement

Content of the FFY 2019 SSIP Report: Data Analysis

- SiMR data
 - Changes to SiMR
 - Baseline, targets, and data
 - Indication and assessment of slippage
- Additional data showing progress toward SiMR (optional)
- Data quality issues and strategies
 - Concerns (COVID and non-COVID related)
 - Explanations and actions to mitigate

Content of the FFY 2019 SSIP Report: Implementation, Analysis, and Evaluation

- Revisions to theory of action
- Coherent improvement strategies implemented this year
 - Progress (short-term and intermediate outcomes achieved)
 - Evaluation of outcomes and implications for continued implementation
 - Next steps and anticipated outcomes
- Evidence-based practices (EBPs) implemented this year
 - How EBPs are intended to impact SiMR
 - Components to support knowledge and use of selected EBPs
 - Data to assess practice change and fidelity of implementation

Content of the FFY 2019 SSIP Report: Stakeholder Engagement

- Strategies to engage stakeholders
- Stakeholder concerns and how they were addressed
- How the state disseminated information about the SSIP's implementation and evaluation activities
- Stakeholder input on decisions, evaluation procedures or outcomes, or changes to the SSIP

SSIP Reporting: OSEP Guidelines and Templates

- Extensive guidance from OSEP available online
 - OSEP Ideas That Work: Program Areas: MSIP
 - <https://osepideasthatwork.org/resources-grantees/program-areas/monitoring-and-state-improvement-planning-msip>
 - IDEA: Resources for Grantees: SPP/APR
 - <https://sites.ed.gov/idea/grantees/#SPP-APR,SPP-APR-Resources>
- Includes
 - Webinars
 - FAQ docs
 - 2017 Phase III Report Outline and Evaluation Plan Guidance
 - 2020 Template and Instructions

SSIP Reporting: New SPP/APR Platform

- The SSIP will open in the APR Tool (EMAPS) on February 1, 2021
 - <https://emaps.ed.gov/suite/>
- States must submit the SSIP by April 1, 2021
- All uploaded attachments must be Section 508 compliant
- Details on how to submit the SSIP are provided in the *IDEA Part B FFY2019 User Guide* available on SPP/APR Community site
 - <https://osep.grads360.org/#program/spp-apr-resources>

SSIP Reporting: Options

1. State-developed report format with 508-compliance certification showing no errors or warnings
2. *New* OSEP-developed SSIP Template that meets 508 requirements
 - Optional
 - For FFY 2019 (and beyond?)

OSEP-Developed SSIP Template

- Section A: Data Analysis
- Section B: Phase III Implementation, Analysis, and Evaluation
- Section C: Stakeholder Engagement

https://sites.ed.gov/idea/files/FFY19_SSSIP_PDF_Template_final.pdf

Benefits of the Optional SSIP Template

- A streamlined reporting process
 - Dropdowns and text boxes with word limitations for each section
 - May drastically reduce writing, editing, and review time
- Built-in 508 compliance
 - Text only (no tables, charts, graphics, pictures)
 - No need for the state team to make a document 508 compliant
- The right information to the right audience
 - Designed to give OSEP the information it needs succinctly
 - State can make additional information for stakeholders available separately



West Virginia DEPARTMENT OF
EDUCATION

WV SSIP Writing

Amber Stohr, Research and Evaluation/Part B Data

Setting the Stage



- About me
 - Primary job duties—research, evaluation, data analysis; YRBS/School Health Profiles Grant PI, SPP/APR Outcomes Indicator Lead, SPP/APR submission team member
 - Serve as the Evaluator of WV’s SSIP
 - With state government for 11 years – 8 years at WVDE
- About our SSIP
 - Name: WV GRADUATION 20/20
 - Focus: Graduation, dropout, transition, post-secondary outcomes
 - Began implementation in SY 2014–2015
 - Participation of ~70% of the high schools in WV (some feeder middle schools and elementary schools also participate)

SSIP Report History



- WV has used OSEP's outline since it became available
 - Upon review by our state lead, we added topic names and section descriptions from the outline to make the SSIP easier to read
- Starting Phase III, Year 1, we have worked with our in-house Office of Communications to brand, format and publish the report (i.e., make it pretty)
- For Phase III, Year 2 report, we added a table of contents to improve organization
- In all reports we have extensively used tables and graphs
 - Making our report 508 compliant last year was a huge lift

Current Consideration: To Template or Not to Template?

PROs

- 508 compliant
- Text limitations
- Exact structure OSEP wants
- Will be shorter by nature

CONs

- Lose historic context
- Lose graphs and tables
 - Not as user friendly for publication
 - Not as appealing for stakeholders

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WV decided to use the template for OSEP reporting. Once the SSIP is approved, we will produce a version that includes tables and graphs for our stakeholders.

IDC Technical Assistance to Support SSIP Reporting

- Resources available on the IDC website
- Direct technical assistance—SSIP Report Reviews
 - We will review draft SSIP reports for quality, completeness, and readability
 - Three-person review team, including your State Liaison and an evaluation specialist, will conduct the review
 - We will provide written feedback based on OSEP requirements and guidance, with option to meet and discuss

How Do You Take Advantage of This Opportunity?

- IDC sent invitation email (January 12–15) to Part B state directors (with cc to SSIP contacts when possible)
- Let your IDC State Liaison know
 - You would like IDC to review your state's draft SSIP report
 - Approximately when you will send your draft
- Send the draft in whole or sections when you are ready
 - IDC will accept draft SSIP reports for reviews **January 18–March 20**

Recap of Participant Outcomes

- What to include in an effective SSIP report
- Reporting options and requirements for the April 2021 SSIP submission
- IDC SSIP technical assistance opportunities

Thank You!

For More Information



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Evaluation

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Project Officers: Richelle Davis and Rebecca Smith