

SSIP Action Plan - #2

SSIP Focus Area: _____

Change to Be Sought: _____

Collaborating Offices/Agencies: _____

ACTION STEPS

Action Steps	By Whom	By When	Resources and Support Available/Needed		Potential Barriers or Resistance	Communication Plan for Implementation
What needs to be done?	Who will take actions?	By what date will the action be done?	Resources Available	Resources Needed (financial, personnel, governance, and others)	What Offices and Agencies might resist? How?	What Offices, Agencies and Stakeholders should be informed about/involved with these actions?
Step 1: By _____						
Step 2: By _____						
Step 3: By _____						
Step 4: By _____						