

SSIP ACTION PLAN - #1

Year _____

Objective	Target	Target Date	Progress Notes on progress, barriers that led to a target not being achieved, and any new approaches identified as a result

(It is a good idea to create an action plan table for EACH of your objectives.)

Proposed Action	Milestone Tasks <i>(Key tasks that need to be carried out to implement actions)</i>	Responsible Person	Partners to consult / engage	Target Date	Success Indicator <i>(How you can measure / demonstrate that an action is complete)</i>	Progress <i>(Details of progress to date, useful information, barriers encountered etc)</i>