

**IDC Interactive Institutes on High-Quality Part B Data**  
In collaboration with **CIFR, CIID, & NTACT**

# **SSIP Phase III: Operationalizing Your Evaluation Plan**

## **Kansas City, MO – May 10-11, 2016**

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## **Savannah, GA – June 1-2, 2016**

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# Session Overview

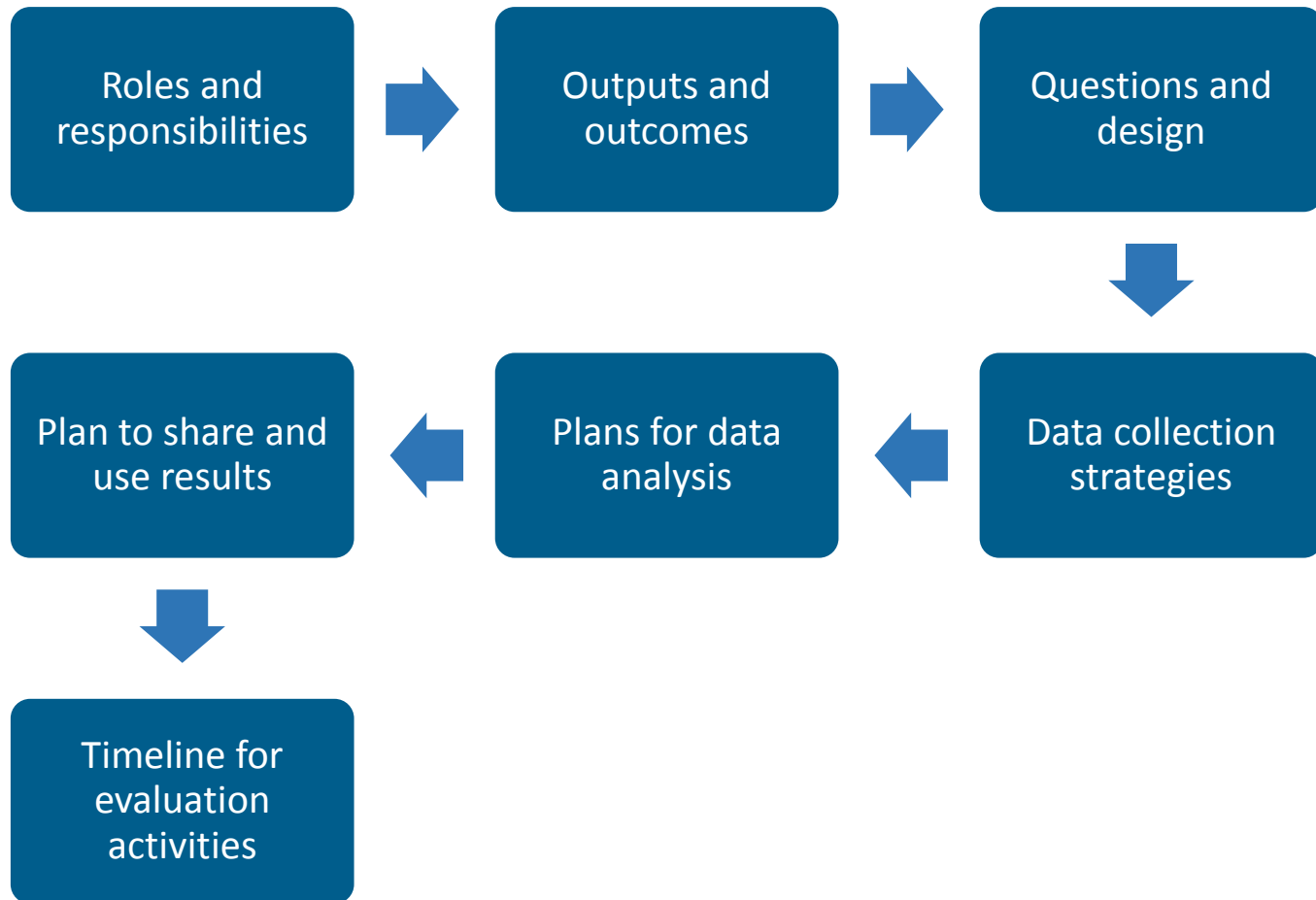
- Large group introduction (15 minutes)
- Reflection and large group sharing (10 minutes)
- Small group breakout (25 minutes)
- Large group sharing and wrap-up (10 minutes)

# Session Objectives

## Participants will

- Understand key activities in moving an evaluation plan forward
- Identify action steps for implementing their SSIP evaluation
- Know where to access additional resources for operationalizing the evaluation plans

# Evaluation Plan



# Roles and Responsibilities

- Clear line of responsibility and assigned staff for:
  - Accessing existing data sources
  - Developing new tools/measures
  - Collecting data
  - Storing and cleaning data
  - Analyzing data
  - Summarizing findings, sharing results

# Data Collection and Analysis

- Deciding how and when to collect data
  - Instruments/tools
  - Collection schedule
  - Best practices
- Determining and implementing analysis
- Linking data collection and analysis back to evaluation questions and program goals

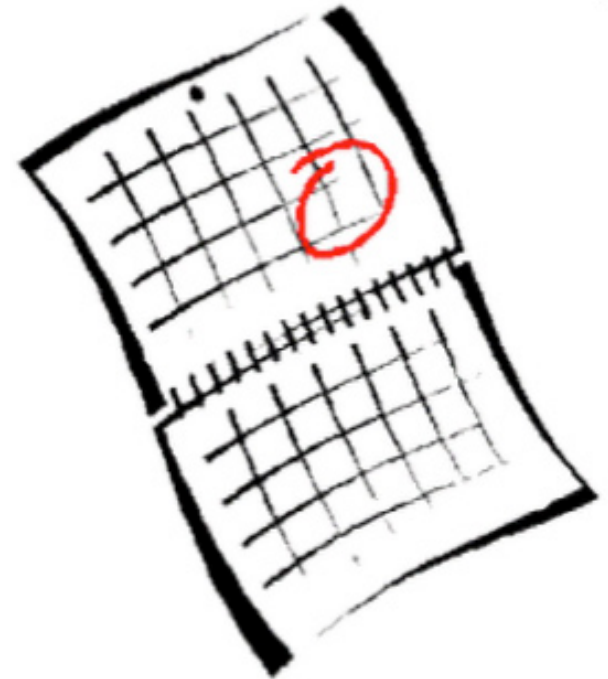
# Sharing and Using Data

- Plans for
  - Ongoing use of data to identify successes and challenges and modify plans as necessary
  - Sharing results with stakeholders
  - Using data for reporting (e.g., Annual Performance Report)



# Developing a Timeline

- Backwards planning
  - When do you need data and for what purpose (e.g., 2017 APR)?
  - What steps/actions need to be taken to get the data you need and how long will they take?
  - Is your timeline realistic? Does it allow for unanticipated challenges or delays?



# Self-Reflection Activity



# Large Group Sharing

- Self-reflection on SSIP evaluation progress



# Small Group Breakout Activity

- What are my main concerns/questions/challenges about moving forward on our SSIP evaluation?
- Groupings:
  - Evaluation roles and responsibilities
  - Data collection and analysis
  - Data use and sharing
  - Timeline for evaluation activities

# Action Steps forSSIP Evaluation

- What action steps does your state need to take to fully implement your SSIP evaluation plan?

# Resources

- Technical assistance available
  - Universal (webinars, [IDC website resources](#))
  - Targeted (contact your IDC state liaison)

# For More Information



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<http://ideadata.org/>



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