

Orientation for New Part C Data Managers

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Westat Technical Assistance Activities

- Data managers' meeting
- Assistance on data collection and reporting
- Data verification and data notes
- State profiles of early intervention
- State information requests
- Studies of data accuracy
- Assistance on data systems
- State analysis grants

Purposes of Westat Technical Assistance Activities

- Facilitate information exchange
- Assist states build data collection capacity
- Assist states in understanding IDEA reporting requirements
- Assist states with compliance issues

Important Web Sites

www.ed.gov/about/offices/list/osers/osep/index.html

www.IDEAdata.org

www.nectac.org

Part C Data Collection Forms

- Table 1: Report of Infants and Toddlers Receiving Early Intervention Services in Accordance with Part C (Child Count)
- Table 2: Report of Program Settings Where Early Intervention Services are Provided to Infants and Toddlers with Disabilities and their Families in Accordance with Part C (Settings)
- Table 3: Report of Infants and Toddlers Exiting Part C (Exiting)
- Tables 4: Report of Dispute Resolution Under Part C of the Individuals with Disabilities Education Act (Dispute Resolution)

Current Due Dates

February 1, 2008

- 2007 Child Count (Table 1)
- 2007 Settings (Table 2)

November 1, 2008

- 2007-08 Exiting (Table 3)
- 2007-08 Dispute Resolution (Table 4)

February 1, 2009

- 2008 Child Count (Table 1)
- 2008 Settings (Table 2)

Target Population

- All children with disabilities ages birth through 2 years who receive early intervention services on IFSP
- Children ages 3 and older if state offers parents choice of continuing in Part C until the child is eligible to enter Kindergarten
- **At-risk Children** - children at-risk of developmental delay if state serves these children under Part C

Use of Sampling

- Child Count - birth through 2 population only
- Settings – birth through 2 population only
- Exiting – permitted
- Dispute Resolution – NOT permitted

NOTE – If a state chooses to sample, they must submit a sampling plan for approval by September 1 of the **reporting period**.

Reporting Race/Ethnicity

- 5 race/ethnicity categories
- Report each child in only **one** category
- Sum of counts by race/ethnicity must equal reported total
- Estimate missing race/ethnicity data

Child Count Data Collection

- Count of children w/active IFSP in place on State-specified date between Oct 1 and Dec 1 (inclusive)
- Report data by
 - Age – on child count date
 - Race/ethnicity
 - Gender

Common Child Count Data Problems

- Excluding children with unknown race/ethnicity
- Reporting more at-risk children (Section B) than total children served (Section A)

Program Settings Data Collection

- Primary setting as indicated on IFSP
- Reference active IFSP in place on child count date
- Count should equal Child Count (Table 1)
- Report data by
 - Age - on child count date
 - Race/ethnicity

Common Settings Data Problems

- Missing Section A or Section B
- Section A (age) totals do not match Section B (race/ethnicity) totals
- Settings data do not match Child Count
- State categories differ from OSEP categories
- Data sources inconsistent with OSEP instructions

Exiting Data Collection

- Children who exited Part C during (state-designated) 12-month period and did not return to services by the end of the period
- Only include if child an **active** IFSP during 12-month period
- If State serves at-risk infants and toddlers, include them in the exit data
- Report data by race/ethnicity
- Report by gender

Common Exiting Data Problems

- Failure to report all children who reached age 3
- Unusually high counts
- State categories differ from OSEP categories
- Failure to use the same reporting period each year
- Failure to report 12-month period used (MO/YR)

Dispute Resolution Data Collection

- Same data previously reported in Attachment 1 of the SPP/APR
- Written, signed complaints
 - Total – issued, dismissed, pending
- Mediation requests
 - Total – held (related to due process/not related), not held
- Hearing requests
 - Total – resolution sessions, hearings, resolved w/o hearing
- Expedited hearing requests
 - Total – resolution sessions, expedited hearings

Rules for Electronic Reporting

- Submit complete forms
- Do not alter forms
- Resolve discrepancies as indicated by red cells before sending in the data

Year-to-Year Data Flags -- Utility

- Help evaluate whether year-to-year variation is reasonable or logical
- Provide a check on the data preparation process (e.g. possible data aggregation problems)
- Help identify and document changes in early intervention programs or in state policies

Year-to-Year Data Flags – How to Respond

- Respond with either:
 - Revised data, or
 - A detailed explanation for the change
- Responses are included in the Data Notes
 - Annual Report to Congress
 - MSIP ranked tables
 - Part C Profiles

Data Notes

- Respond to flagged changes with a data note - a detailed explanation for the change
- Data notes should:
 - Clearly explain the reason for the change
 - Specify reporting procedures that don't follow OSEP guidelines
 - Specify changes in reporting practices
 - Specify relevant changes to the database

Stay in touch!

Join the Part C ListServ

Email MaryJob@Westat.com and ask to join the
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