

Collecting, Verifying and Using High Quality Part C Monitoring Data

Tennessee's Early Intervention System (TEIS)

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Tennessee - June 12, 2008

Reforms to Tennessee's Part C System

January 1, 2007

- Tennessee Early Intervention Data System (TEIDS)
 - Web-based data system
 - Child's record, including IFSP
 - IFSP access for data entry and reporting by all IFSP team members

July 1, 2007

- Central Reimbursement Office (CRO)
 - Personnel
 - DOE Contracts and Vendor Agreements

Reforms to Tennessee's Part C System

October 1, 2007

- Nine Point of Entry Offices (POEs) = EIS Programs
 - State employees
 - Personnel performance evaluations tied to APR Indicators 1, 7, 8C and 9
 - POE Leadership team, including local data manager position
- Central Office Personnel Expansion
 - State Data Manager
 - Monitoring
 - Training/Workforce Development

Major Components of TN's System of General Supervision

- Tennessee Early Intervention Data System (TEIDS)
- Central Reimbursement Office
- Policies/Procedures
- Operations Manual
- Procedural Safeguards
- Monitoring and Technical Assistance
- Training

Tennessee Early Intervention Data System (TEIDS)

Validations

- Eligibility determination for IFSP development
- Planned services
 - Justifications when services are provided outside the natural environment [APR, Indicator 2]
- Transition steps and services [APR, Indicator 8A]
- Documentation for untimely initial IFSP [APR, Indicator 7]
- LEA notifications [APR, Indicator 8B]
- Service Log (i.e., delivered service data) [APR, Indicator 1]
- System of payments (TEIS payor of last resort)

TEIDS continued. . .

TEIDS User Types

- State Educational Agency Administrator
- State Educational Agency Viewer
- POE Administrator
- Agency Administrator
- Service Coordinator
- Service Provider

TEIDS continued. . .

Reporting Capability

- 618 Data
 - Table 1 — Child Count
 - Table 2 — Settings [APR, Indicator 2]
 - Table 3 — Exiting
 - Table 4 — Dispute Resolution [APR, Indicators 10-13]
- APR Indicator Reports 1, 5, and 6
- Upcoming Meeting Report
- Advanced search
 - Supervision tool
 - APR/Monitoring [7, 8C, and 9]
- FY 07-08 APR - 100% census data from TEIDS for Indicators 1, 7, 8C, and 9

Central Reimbursement Office (CRO)

Operations

- IFSP is authorizing tool for all:
 - Referrals to agencies
 - Delivered services
 - Service payments
- Internal procedures manual
- Direct link to State Medicaid eligibility verification database

CRO continued. . .

- Relationship with Monitoring Team:
 - Regular meetings
 - Joint Webex meetings with District POEs
 - Collaboration on policy development
 - User support to POEs and system providers by accounting personnel who are well versed in IDEA procedures

Policies/Procedures and Operations Manual

Verification of Implementation

- Policy Monitoring
 - Collaboration with CRO in policy audit
 - Monitoring elements defined
 - TEIDS data elements
 - Hard documentation
 - Protocol and tool development
 - Results linked to training
- Operations Manual (newly revised)
 - Statewide Webex training – June/July 2008
 - Expanded audit development – January 2009

Monitoring and Technical Assistance

- POE Data Manager verification of TEIDS data entry [APR, Indicator 14]
- Desk audit of child record/IFSP by state monitoring team
 - Child-level, census data from TEIDS
 - Cleaning and verification of data
 - Reasons for untimeliness
 - EIS program findings and determinations
- Corrective Action Plans (CAP)
 - Annual, state-wide training
 - Technical assistance

Monitoring and TA continued. . .

- Focused Monitoring triggered by:
 - Monitoring findings
 - CRO concerns
 - Dispute resolution issues
 - TEIDS data or reporting
- Annual Report to the Public (sample follows)

Training

Linked directly to:

- Operations Manual
- Supporting policy
- Monitoring findings
- Dispute resolution issues
- Personnel development resources, birth through 21
 - Online transition training for early childhood transition – January 2009

Procedural Safeguards

- TEIDS has capacity to manage child-level data and reporting related to complaints, mediations, and due process
- Work with DOE legal services:
 - Separate personnel to investigate complaints
 - Utilization of TEIDS to manage information
- Information from dispute resolution issues used for:
 - Training
 - Policy development
 - Further vendor resource development

Challenges

- Communication among Part C Lead Agency units:
 - CRO
 - State Data Manager
 - Monitoring
 - Training
 - Public Awareness/Child Find
- Helping move POE leadership to being data-based decision makers
- Utilizing data and information for funding decisions related to staffing and contracts

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